

**Contact details**

Tel: 0800 001 615 • PO Box 652509, Benmore 2010 • www.engenmed.co.za

## Application for registration of newborn baby

Thank you for deciding to register your newborn baby on your Engen Medical Benefit Fund membership. Please make sure you read and understand the terms and conditions for membership

### Who we are

Engen Medical Benefit Fund (referred to as 'EMBF'), registration number 1572, is the Fund that you are applying to become a member of. This is a not-for-profit organisation, registered with the Council for Medical Schemes.

Discovery Health (Pty) Ltd, registration number 1997/013480/07, (referred to as 'the administrator') is a separate company, an authorised financial services provider and is responsible for the administration of your membership on behalf of the Fund.

### How to complete this form

1. Please use one letter per block, complete in black ink and print clearly.
2. Submit the signed and completed document to your HR department and they will fax this form to 011 539 3000 or email it to [application@engenmed.co.za](mailto:application@engenmed.co.za)
3. Please make sure the main applicant signs this application and dates any changes.
4. Please attach a copy of your newborn baby's birth certificate.

**When you sign this application, you confirm that you have read and understood the terms and conditions for membership and agree to them.**

If you have any questions, please let us know. Once we have assessed the application, we will let you know if your baby has been accepted and what will happen next.

### 1. Main member's details

Membership number	<input type="text"/>
ID or passport number	<input type="text"/>
Member's name	<input type="text"/>
Member's surname	<input type="text"/>

### 2. Newborn's details

2.1 First name	<input type="text"/>
Surname	<input type="text"/>
ID Number	<input type="text"/>
Date of birth	<input type="text"/>
When do you want cover to start?	<input type="text"/>
Is the newborn your biological child?	Yes <input type="checkbox"/> No <input type="checkbox"/>
or is the newborn adopted or fostered?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the newborn is adopted or fostered, please supply legal proof or an affidavit confirming that you are responsible for family care and support of the dependant.	

2.2 First name	<input type="text"/>
Surname	<input type="text"/>
ID Number	<input type="text"/>
Day of birth	<input type="text"/>
When do you want cover to start?	<input type="text"/>

Is the newborn your biological child? Yes  No  or is the newborn adopted or fostered? Yes  No

If the newborn is adopted or fostered, please supply legal proof or an affidavit confirming that you are responsible for family care and support of the dependant.

2.3 First name(s)

Surname

ID Number

Date of birth 

D	D	M	M	Y	Y	Y	Y
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 Gender 

M	F
---	---

When do you want cover to start? 

D	D	M	M	Y	Y	Y	Y
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Is the newborn your biological child? Yes  No  or is the newborn adopted or fostered? Yes  No

If the newborn is adopted or fostered, please supply legal proof or an affidavit confirming that you are responsible for family care and support of the dependant.

### 3. Parents' details

Mother's surname

Mother's first name

Father's surname

Father's first name

### 4. Birth details

1. Type of delivery? Normal vaginal delivery  Caesarean section  Vacuum delivery  Forceps

2. Did the baby sustain injuries or experience complications at birth? Yes  No

3. Was the baby born with birth defects or abnormalities? Yes  No

4. Is there any other information you feel we should be aware of? Yes  No

### 5. Declaration

I,  (first name and surname), the main member, request that the newborn/s on this form be added to my membership as registered dependant/s. I also confirm that all the information given here is true to the best of my knowledge and belief.

Signed at (town or city)  on 

D	D	M	M	Y	Y	Y	Y
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Signature of main member

I confirm the information is accurate and complete.

**This form must be signed only once it has been completed in full and the main applicant must sign and date any changes thereto.**

## 6. Note to member

Please register your newborn with the department of Home Affairs within 21 days from birth and give us a copy of the birth certificate as soon as possible.

### Approval from Employer

Name



Signature

Designation  Date 

D	D	M	M	Y	Y	Y	Y
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